

Chief Executive (Under Treasurer)

Highly competitive package: London

Gray's Inn is one of the four Inns of Court which have the exclusive right to call men and women to the Bar of England and Wales. For more than six hundred years, Gray's has been home to a community of extraordinary individuals. Generations of Members have honed their craft here, standing up for truth and justice with fierce independence. Our members' talent, dedication and bravery has shaped, and continues to shape, the evolution of the rule of law.

We are a collegiate body, welcoming and inclusive, where a Bar student in their first week is as much a member as is the Lord Chief Justice. We work together with the other Inns to determine the future direction, quality, and ethos of legal education, and hence, of the Bar.

We also possess a commercial estate that requires management, and which provides essential income for our charitable activities. We are seeking a Chief Executive, known in the Inn as the Under Treasurer, to manage this. The successful candidate will be a proven leader of a diverse professional team, thoroughly committed to the Inn's long history and traditions, likewise forward looking and willing to collaborate as a key part of the Inn's Community.

Some of the key roles and responsibilities of the Under Treasurer:

- Manage the programme of work that underpins the delivery of education to aspirant barristers as well as delivering professional development to those undertaking pupillage and in their early years of practice.
- Provide leadership and effective management of the Treasury team (Finance, Education, Estates, Library) and to support the Treasurer and the other Masters of the Bench by executing their policies.
- Monitor and help manage the wide range of external pressures and issues affecting the profession and the Inn and assist the Treasurer and Masters of the Bench with responses and forward thinking as to the future activities of the profession and the role of the Inn.
- Undertake the efficient management of the Inn's activities including:
 - Strategic planning to maintain the finances, status, and long-term future of the Inn and to promote diversity within the Inn's membership and governance.
- Active participation in the collegiate life of the Inn, ranging from student affairs and continuing education to attendance when services are held in Chapel and the lectures, academic events, dinners, and functions which form an essential part of the life of the Inn.

Some of the Key competencies and skills we are looking for:

- **Judgement** – The Under Treasurer requires the judgement to know what issues to bring to the Management Committee (the group of Benchers who manage the Inn) and what to take to Pension (the Inn's governing body) composed of all Benchers with voice and vote (approximately 350).
- **Leadership** - The Under Treasurer leads the Treasury staff and must have the skills to motivate and manage the Inn staff whilst setting an example to them as well as to the Members of the Inn.
- **Communication** - The written and oral skills necessary to promote new ideas and approaches to a diverse membership and to promote the Inn as a place open and welcoming to all who wish to become barristers.
- **Energy** – The Under Treasurer requires an ability to cope with a busy social and educational programme in which the participation of the Under Treasurer is expected and can often involve weekend work in addition to the administrative load associated with running a £13.2M turnover business.
- **Legal** – an interest in the work undertaken by Barristers and in the operation of the Judicial system.

Please apply by visiting www.thewlisgraham.com/assignment-briefings and following the instructions in the candidate brief quoting reference Y1201. The closing date is 5pm on 13 April.

For a confidential conversation with Sarah Thewlis or for any other information please email